

**City of Lawrenceburg
Job Description**

Job Title: Firefighter
Department: Fire Department
Reports To: Fire Chief
Prepared Date: September, 2006
Revised September 2011
Revised August 2014

DEFINITION/GENERAL PURPOSE:

This is general duty firefighting work in combating, extinguishing, and preventing fires. The employees in this class are responsible for the protection of life and property through firefighting activities usually performed under close supervision.

SUPERVISION RECEIVED:

Works under the general supervision of a senior Engineer, Lieutenant, or Captain.

SUPERVISION EXERCISED:

This job has no supervisory responsibilities.

**ESSENTIAL DUTIES AND RESPONSIBILITIES INCLUDE THE FOLLOWING.
OTHER DUTIES MAY BE ASSIGNED:**

Work requires performance of hazardous tasks under emergency conditions which may involve extreme exertion under such handicaps as smoke and cramped surroundings.

Performs firefighting activities including laying hose and performing fire combat, containment and extinguishment task.

Performs forcible entry task for firefighting, rescue and salvage operations.

Removes persons from danger, fire, hazardous materials, confined space, etc...

Performs emergency aid activities including administering first aid and providing other assistance as required.

Participates in fire drills, attends class in firefighting, emergency medical treatment, hazardous materials, and related subjects.

Receives and relays fire calls and alarms. Operates radio and other communication equipment.

Participates in the inspection of buildings, hydrants, and other structures in fire prevention programs.

Maintains fire equipment, apparatus and facilities. Performs minor repairs to departmental equipment.

Performs general maintenance work in the upkeep of fire facilities and equipment; cleans and washes walls, painting, and cleans or buffs floors; cares for grounds around station; makes minor repairs; washes hangs and dries hose; washes cleans, polishes, maintains and test apparatus and equipment.

Assist in developing plans for special assignments such as emergency preparedness, hazardous communications, training programs, firefighting, hazardous materials, and emergency aid activities.

Presents programs to the community on safety, medical, and fire prevention topics.

Performs salvage operations such as throwing salvage covers, sweeping water, and removing debris.

Assists in training volunteer firefighters as required. Assists in training new employees as assigned.

Performs hydrant maintenance as required.

Preplan structures for a pre fire drawing and familiarization of contents.

NECESSARY KNOWLEDGE AND SKILLS:

Ability to perform strenuous or peak physical effort for prolonged periods of time under conditions of extreme heights, intense heat, cold or smoke filled atmospheres.

Ability to communicate effectively orally and in writing.

Ability to follow verbal and written instructions.

Ability to act effectively in emergency and stressful situations.

Must be able to establish and maintain effective working relationships with other employees and the general public.

MINIMUM REQUIREMENTS:

Effective September 2011 all full time Firefighters must have EMT Basic License at time of hire to become an employ with the Lawrenceburg Fire Department.

Must be 18 (eighteen) years of age.

Must possess, an academic based High School Diploma or a General Education Certificate (GED).

Must be able to effectively communicate the English Language.

Must possess a valid Tennessee Drivers License (record will be checked).

Must live within 10 road miles from the intersection of Highway 64 & 43 (Cyclone Corner).

Must at time of hire or within 12 (twelve) months of employment successfully complete Firefighter training from the State Fire Academy. (Class scheduling will determine the one year time requirement).

Must pass the Physical Ability Test annually, as well as the Respiratory Protection Program.

TOOLS AND EQUIPMENT USED:

Fire apparatus, fire pumps, hose, self-contained breathing apparatus, hydraulic power units and tools, automatic external defibrillator, thermal imaging camera, positive pressure and exhaust fans, hydrant wrenches and spanner wrenches, axes, crow bars, hose clamps and hose jackets, ground ladders and aerial ladder, power tools, pike poles, fire extinguishers, ropes, cribbing, medical equipment (spine board, oxygen, c-collar, head blocks, spider straps), radio, pager, personal computer, telephone, and others as required.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is frequently required to stand; walk; use hands to finger, handle, or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl; talk or hear; and taste or smell.

The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee occasionally works near moving mechanical parts and in high, precarious places and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock, and vibration.

The noise level in the work environment is usually moderate, except during certain firefighting activities when noise levels may be loud.